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**CAMP GOLD HOLLOW 2021
STAFF APPLICATION PACKET
CAMP FIRE GOLDEN EMPIRE**

WHERE: 17183 Lake Vera-Purdon Road, Nevada City, CA 95959. (530) 265-4460
Camp Gold Hollow is located 3 miles from Nevada City, California. Nestled beneath tall pine, cedar, madrone and manzanita trees, our camp sits on a private lake known as Lake Vera. Camp Gold Hollow has a traditional camp program offering archery, canoeing, hikes, arts & crafts, and Outdoor Living Skills

WHO: Camp Gold Hollow Camp Fire Camp staff are great people:
~ They are men and women who are dedicated, flexible and creative. They care about children; their concerns, ideals, perspectives, what they learn and what they can teach us.
~ They are part of a community; working together to solve problems, give advice, and teach the rest of us and share enthusiasm.

WHAT:
-- Your job involves guiding campers in daily activities and keeping them safe in a variety of program settings. This includes getting them up in the morning, supervising meal times, leading camp activities throughout the day, supervising daily hygiene routines and getting them to bed each night.
~ Counselors are assigned to small groups of 6-8 children as part of a larger unit in which they live for the time they are at camp.

CAMPERS:
~ Our campers are boys and girls ages 8-17 from Northern California.
~ Our campers are generally those without serious disabilities or special needs. Many of our campers come from Foster Care Services and may never have been to camp before. Other campers are returning campers or Camp Fire members working toward specific program goals.

WHEN: Staff Orientation: Thursday, July 8 -11 at Camp Gold Hollow
Campers attend July 11 - 17

Camp Fire Golden Empire, Camp Gold Hollow is a non-profit youth agency whose membership and employment opportunities are open to everyone without regard to race, age, color, national origin, gender, disability, sexual orientation, or religion. It is necessary however, in some job placements that the applicants be at least 21; be able to give and receive verbal instructions; be able to supervise campers and respond to emergencies; and be able to drive.

CAMP GOLD HOLLOW STAFF OPPORTUNITIES 2021

POSITION QUALIFICATIONS

- Camp Nurse: Minimum LVN license in the State of California; Pediatric or camp experience is a plus; Ability to manage health forms, dispense daily medications and complete needed paperwork; committed to the safety and well-being of campers and staff
- CIT Director: Previous camp and supervisory experience of teens. Current First Aid/CPR. Minimum age 21.
- Waterfront Director: Previous lifeguarding experience, current Lifeguard training, First Aid, CPR, supervisory experience. Minimum age 21.
- Counselor/Lifeguard: Previous lifeguard experience preferred. Current Lifeguard training, First Aid, CPR. Minimum age 18
- Arts & Crafts Specialist: Previous work with children. Minimum age 21. Current First Aid/CPR
- Unit Leader: Previous camp and supervisory experience. Current First Aid/CPR. Minimum age 21 or strong previous Gold Hollow experience.
- Counselor: Previous work with children preferred. Current First Aid/CPR Minimum age 18.
- Food Service Manager Knowledge of standards of food preparation, serving and kitchen procedures. Large group cooking experience required. Strong supervisory skills. Must have Managers Food Handlers certification Minimum age 21.
- Assistant Cook: Large group cooking and kitchen experience. Must have Food Handlers Certification. Minimum age 21.

TO COMPLETE THE APPLICATION PROCESS:

If you feel you would like to be a part of the Camp Gold Hollow staff, please follow the appropriate steps:

- 1) Fill out the application completely. To fill out the application, click [here](#).
- 2) Send this link to the **three** people listed as references on your employment application. Do not include relatives. Advise them that they must list your name as the person they are writing the reference for. Link to send: <https://forms.gle/TQWw4AXtmx6fHafx5>

If you need assistance or have questions about the application process, please send an email to Carol Meyers, Gold Hollow Resident Camp Director at clmeyers57@gmail.com

As part of the screening process, a background will be conducted, as well as a check of the National Sex Offender Public Website..

If you are hired, you must also provide the following documents:

- * Your Driver's License, OR California ID card, OR Birth Certificate or Military ID
 - * Required Certificates (Lifeguard, CPR, Archery, Special Training, etc.)
- Possibly (due to Covid-19) – Negative Covid test within days of start of camp

**** YOU WILL NOT BE HIRED IF THE ABOVE DOCUMENTS ARE NOT AVAILABLE.**

All statements become part of any future employee personnel files.